



ABSTRACT

Information Technology and Digital Services Department – Laptops to All India Service Officers of Tamil Nadu Cadre – Supply of new Laptops/Tablets/i-Pads and to replace the Laptops/Tablets/i-Pads which are more than 5 years old with latest specification/configurations to the All India Service Officers (IAS, IPS and IFS) of Tamil Nadu cadre and to the New Officers - Orders – Issued.

INFORMATION TECHNOLOGY & DIGITAL SERVICES (BG-2) DEPARTMENT

G.O.(Ms). No.14

Dated: 10.07.2024

குராதி, ஆணி - 26,

திருவள்ளூர் ஆண்டு - 2055

Read:

1. G.O (Ms.) No. 20, Information Technology (OP.2) Department, dated 24.10.2018.
2. G.O. (Ms.) No. 22, Information Technology (BG.2) Department, dated 25.10.2021.
3. G.O. (Ms.) No.1, Information Technology and Digital Services (BG.2) Department, dated 02.01.2023.
4. From the Managing Director, ELCOT, Letter No.ELCOT/PROC/ AIS/2024-25, dated 23.04.2024.

ORDER:

In the Government Order first read above, orders were issued sanctioning a sum of Rs.4,31,13,341/- to Electronics Corporation of Tamil Nadu Limited (ELCOT) for the supply of new Laptops/Tablets/i-Pads to the All India Service Officers in Tamil Nadu cadre with certain conditions.

2. In the Government Order second read above, orders were issued amending the clauses viz. 5 (v), 5 (vi), 5 (ix) of the Government Order first read above and reiterated that in all other aspects including pricing, the provisions of Government Order first read above, hold valid.

3. In the Government Order third read above, orders were issued amending the clauses viz. 5 (iv), 5 (v), 5 (vi), 5 (viii) and 5 (ix) and further ordered that:

- i. Electronics Corporation of Tamil Nadu Limited (ELCOT) may levy service charge of only Rs.500 per laptop procured under the scheme.
- ii. Rs.2.00 lakh for the maintenance of the database for 3 years will be provided to ELCOT.

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- iii. The fund to be reimbursed to ELCOT shall be provided in the DeCentralized Budget (DCB) meeting based on the data base provided by ELCOT.

4. The Managing Director, Electronics Corporation of Tamil Nadu Limited (ELCOT), based on the report extracted from the ELCOT ERP, in his letter fourth read above, has sent a proposal to Government, in which, he has stated that 605 AIS officers have so far procured the items as detailed below:

Fund Sanctioned vide G.O. (Ms.) No. 20, IT (OP.2) Department, dated 24.10.2018 (Rs.4,55,00,000 - balance amount adjusted Rs.23,86,659 = Rs.4,31,13,341/-) (A)	Rs. 4,55,00,000
Supply Status:	
Total Quantity allotted (Rs.4,55,00,000/Rs.65,000)	700 Nos.
Total quantity supplied (From the date of G.O. 1 st cited - 24.10.2018)	605 Nos.
Total quantity supplied during the period from 20.12.2016 to 24.10.2018	49 Nos.
Fund Utilized:	
Fund utilized for supply of devices for 605 AIS officers from 24.10.2018	Rs. 3,93,12,867
Service Charges of ELCOT @ Rs.500/- per device (Rs.) for 605 Nos.	Rs. 3,02,500
Database Maintenance Cost (Rs.)	Rs.2,00,000
(B) Total Fund Utilized from 24.10.2018	Rs.3,98,15,367
(C) Amount adjusted t/w Laptops supplied during the period from 20.12.2016 to 24.10.2018	Rs.23,86,659
Balance Fund available (A) - (B) - (C)	Rs. 32,97,974

5. He has further stated that the total number of officers who have registered in the AIS Portal and yet to procure laptops under the scheme is approximately 95 Nos. With the balance fund available (Rs.32,97,974/-), ELCOT can cater to the procurement of 50 Nos. @ 65,000/- per device.

6. The Managing Director, ELCOT has furnished the following details in the proposal:-

- Total Quantity allotted in G.O (Ms.) No.20, Information Technology (OP.2) Department, dated 24.10.2018 is 700 Nos. Considering the new recruits who will join service in the next 5 years and the periodical State Civil Service promotions, another approximately 100 officers would become eligible. So, the total number of eligible officers would be approximately 800 Nos. by the end of 2028.

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- Since, the issuance of the Government Order first read above, 5 years have lapsed and there has been a considerable increase in the price of electronic items. Hence, it has been suggested to increase the eligibility amount from Rs.65,000/- to Rs.80,000/- inclusive of taxes. The cost of 14" Laptop with i7 G series Processor - Windows, Microsoft office Home with 3 years warranty as per the current ELCOT RC tender is Rs.78,116/- (including GST).
- The eligible All India Service Officers of Tamil Nadu cadre who are willing to procure the products available in ELCOT Rate Contract, can directly procure the items through ELCOT portal.
- The officers who do not wish to procure products from ELCOT portal, can procure the equipment of their choice in compliance with rules on their own and get the amount reimbursed from ELCOT upto upper limit of Rs.80,000/- inclusive of Taxes or actual invoice amount whichever is lower on providing original invoices.
- ELCOT shall procure and supply the ELCOT Rate Contract products chosen by the officers. ELCOT shall also arrange for technical backup support during the standard product warranty period to ensure that the equipment is maintained in usable condition.
- ELCOT shall ensure that it should procure only state-of-the-art latest series in the Tablet / Laptop / i-Pad with standard warranty, having Wi-Fi with high speed in order to facilitate smarter administration.
- ELCOT shall arrange reimbursement upto upper limit of Rs.80,000/- inclusive of Taxes or actual invoice amount whichever is lower to the officers who opt to procure the products on their own on submitting original invoices.
- ELCOT shall ensure seamless supply and smooth asset management of the equipment to nearly 800 All India Service Officers in the Tamil Nadu cadre.
- ELCOT shall maintain the database along with eligibility dates, invoice copies, product details with product serial number and model number.
- ELCOT shall also facilitate service with maintenance for the equipment during the standard product warranty period for ELCOT Rate Contract products.
- ELCOT may levy service charge of Rs.1,000/- per device procured under this scheme.
- A sum of Rs. 5.00 lakh for the maintenance of the database for 5 years may be provided to ELCOT.
- **Commercial Proposal:-**

Cost of 1 Laptop / Tablet / iPad	Rs.80,000/-
Cost of 800 Devices	Rs.6,40,00,000/- including GST
ELCOT Service Charges for 800 Devices @ Rs.1,000/- per device	Rs.8,00,000/-
Database Maintenance Cost	Rs.5,00,000/-
Total estimate for next 5 Years	Rs.6,40,00,000 + Rs.8,00,000 + Rs.5,00,000 = Rs.6,53,00,000/-

- So, the total estimate is Rs.6,53,00,000/- including Taxes and Service Charges of ELCOT. With the balance fund of Rs.32,97,974/- available with ELCOT, it can be utilized for the officers who have already registered through portal.

7. The Managing Director, Electronics Corporation of Tamil Nadu Limited (ELCOT), has therefore requested the Government to permit ELCOT to offer Laptops / Tablets / i-Pads for All India Service Officers of Tamil Nadu Cadre and to the New Officers, at an enhanced limit of Rs.80,000/- (inclusive of GST) per officer and to allocate a sum of Rs.6,20,02,026/- (Rupees Six crore Twenty lakh Two thousand and Twenty Six only) (Rs.6,53,00,000 - Rs.32,97,974 = Rs.6,20,02,026) to ELCOT for the scheme of supply of new Laptops/Tablets/i-Pads to AIS officers of Tamil Nadu cadre and to the New Officers and replacement of 5 year old devices with latest specification / configurations for the next 5 years.

8. The Government, after careful examination have decided to accept the proposal of Managing Director, Electronics Corporation of Tamil Nadu Limited and accordingly sanction a sum of Rs.6,20,02,026/- (Rupees Six crore Twenty lakh Two thousand and Twenty Six only), being the cost of 800 equipment @ Rs.80,000/- each, after adjusting the balance amount of Rs.32,97,974/- available with ELCOT for supply of Laptops/Tablets/i-Pads to All India Service Officers of Tamil Nadu Cadre with the following conditions :-

- The eligibility amount for the supply of Laptops / Tablets / i-Pads to the All India Service (AIS) Officers of Tamil Nadu Cadre has been increased from Rs.65,000/- to Rs.80,000/- inclusive of taxes. (Specifications: 14" Laptop with i7 G series Processor, Windows, Microsoft Office Home or higher specification with 3 years warranty).
- To sanction a net amount of Rs.6,20,02,026/- [Rs 6,53,00,000/- - Rs.32,97,974/- = Rs.6,20,02,026/-] after adjusting the balance amount of Rs.32,97,974/- available with ELCOT which would be utilized for the officers who have already registered through ELCOT portal for the supply of Laptops / Tablets / i-Pads to the All India Service (AIS) Officers of Tamil Nadu Cadre and to the New Officers, for the next 5 years.
- The eligible All India Service Officers of Tamil Nadu cadre who are willing to procure the products available in ELCOT Rate Contract, can directly procure the items through ELCOT portal.
- The officers who do not wish to procure products from ELCOT portal, can procure the equipment of their choice in compliance with rules on their own and get the amount reimbursed from Electronics Corporation of Tamil Nadu Limited (ELCOT) upto upper limit of Rs.80,000/- inclusive of Taxes or actual invoice amount whichever is lower on providing original invoices.
- ELCOT shall procure and supply the ELCOT Rate Contract products chosen by the officers. ELCOT shall also arrange for technical backup support during the standard product warranty period to ensure that the equipment is maintained in usable condition.

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- vi. ELCOT shall ensure that it should procure only state-of-the-art latest series in the Laptops/Tablets/i-Pads with standard warranty, having Wi-Fi with high speed in order to facilitate smarter administration.
- vii. ELCOT shall arrange reimbursement upto upper limit of Rs.80,000/- inclusive of Taxes or actual invoice amount, whichever is lower, to the officers who opt to procure the products on their own on submitting original invoices.
- viii. ELCOT shall ensure seamless supply and smooth asset management of the equipment to nearly 800 All India Service Officers in the Tamil Nadu cadre.
- ix. ELCOT shall maintain the database along with eligibility dates, invoice copies, product details with product serial number and model number.
- x. ELCOT shall also facilitate service with maintenance for the equipment during the standard product warranty period for ELCOT Rate Contract products.
- xi. ELCOT may levy service charge of Rs.1,000/- per device procured under this scheme.
- xii. A sum of Rs.5.00 lakh has been provided for the maintenance of the database for 5 years.

9. The expenditure sanctioned on para 8 above shall be debited to the following head of account :-

"3451-00-Secretariat - Economic Services - 090 Secretariat - State's Expenditure - JH Promotion of Information Technology Department - 376 Computer and Accessories- 01 purchase".
(IFHRMS DPC 3451 00 090 JH 37601)

10. Necessary additional funds of Rs.6,20,02,026/- will be provided in Revised Estimate/Final Modified Appropriation 2024-2025 under the relevant head of account. Pending provision of such funds the Section Officer (Bills) is authorized to draw and disburse the amount sanctioned in para 8 above to the concerned. However, the expenditure shall be brought to the notice of the Legislature by way of Specific Inclusion in the Supplementary Estimate 2024-2025. The Section Officer (OP/ Bill), Information Technology and Digital Services Department is directed to include this expenditure while sending the Budget proposal for RE/FMA 2024-2025 and also to send necessary draft explanatory notes for inclusion of the above expenditure in the Supplementary Estimates 2024-2025 to the Government in Finance (BG-I/Industries) Department at an appropriate time without fail.

11. The Managing Director, ELCOT is directed to send physical and financial progress of the scheme every quarter to the Additional Chief Secretary to Government, Information Technology and Digital Services Department along with the details of expenditure and utilization certificate while making a request for further sanction of funds. Unspent amount, if any, should be remitted to the Government account.

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12. This order issues with the concurrence of Finance Department, vide its U.O.No.P-40-20 Fin(Indus) Department, dated 09.07.2024 and ASL No.0372 (Three hundred and seventy two) (IFHRMS ASL No.2024070372).

(BY ORDER OF THE GOVERNOR)

**DHEERAJ KUMAR
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT**

To

The Managing Director, ELCOT, Chennai – 600 035.
All Additional Chief Secretaries / Principal Secretaries /
Secretaries to Government, Secretariat, Chennai-600 009.
All Heads of Departments.
All District Collectors.
The Director General Police, Chennai – 600 004.
The Principal Chief Conservator of Forests,
Panagal Maligai, Saidapet, Chennai-600 015.
The Hon'ble Chief Minister Office, Secretariat, Chennai-600 009.
The Pay and Accounts Officer, Secretariat, Chennai-600 009.
The Principal Accountant General (Audit/A&E), Chennai-600 018.
The Accountant General, Secretariat, Chennai-600 009.
The Commissioner of Treasuries and Accounts, Chennai-600 035.

Copy to:

The Public (Telephone) Department, Secretariat, Chennai-600 009.
The Senior Private Secretary to Chief Secretary to Government,
Secretariat, Chennai-600 009.
The Private Secretary to Principal Secretary to Government,
Public Department, Secretariat, Chennai-600 009.
The Private Secretary to Additional Chief Secretary to Government,
Information Technology and Digital Services, Secretariat, Chennai-600 009.
The Public (Special. A/B) Department, Secretariat, Chennai-600 009.
The Special Personal Assistant to the Minister,
Information Technology and Digital Services, Secretariat, Chennai-600 009.
The Special Personal Assistant to the Minister,
Forest Department, Secretariat, Chennai-600 009.
The Finance (Ind./BG.I/BG.II/ W&M-I) Department, Secretariat, Chennai-600 009.
Sf/Sc.

// FORWARDED / BY ORDER //

[Signature]
SECTION OFFICER
10/07/24